

# COOPERTOWN PLANNING COMMISSION

## MEETING MINUTES

January 15, 2008

### I. Call to Order

Chairman Rettaliata called the meeting to order at 7:07 p.m. on January 15, 2008 in the Town Hall located at 2525 Burgess Gower Road.

### II. Roll Call

The following Planning Commission members were present:

Brian Rettaliata, Chairman  
Robert Dale Anderson, Alderman  
Debbie Anderson, Member  
Richard Crutcher, Member  
Robert Vachunek, Member, joined late

Absent:

Danny Crosby, Mayor

Additional attendees:

None

### III. New Business

#### A. Approval of Minutes from the prior meeting:

Chairmen Rettaliata asked for comments and/or corrections to the Minutes from the Planning Commission Meeting held on December 18, 2007. No comments or corrections were offered. A motion to waive reading of the minutes and approve as presented was made by Mr. Anderson and seconded by Ms Anderson. By voice vote the minutes were approved unanimously.

#### B. Design Guidelines for Commercial Development.

Chairman Rettaliata led a short discussion on the creation of design guidelines for future commercial development in the Town. All members agreed that design guidelines would be beneficial in ensuring the quality of future commercial development in the

community. Chairman Rettaliata provided copies of design guideline documents from Smyrna and Germantown TN as well as Bennington VT and Chapel Hill, NC for the members to study prior to the next meeting.

**III. Old Business**

None


**VI. Discussion**

None

**V. Adjournment**

On a motion by Mr. Vachunek and seconded by Alderman Anderson the meeting was adjourned at 7:45 p.m.


Minutes submitted by:

  
Brian M. Rettaliata, Chairman

Minutes approved by:

  
Brian M. Rettaliata, Chairman

ATTEST:

  
Terri A. Brown, Town Recorder