

COOPERTOWN PLANNING COMMISSION

MEETING MINUTES

April 17, 2007

I. Call to Order

Chairman Rettaliata called the meeting to order at 7:00 p.m. on April 17, 2007 in the City Hall located at 2525 Burgess Gower Road.

II. Roll Call

Chairman Rettaliata conducted a roll call. The following Planning Commission members were present:

Brian Rettaliata, Chairman
Danny Crosby, Mayor
Robert Dale Anderson, Alderman
Richard Crutcher, Member
Jamie Moore, Member
Richard Waltz, Member
Bo Logan, Representative, Tennessee Department of Economic and
Community Development

Absent:

Peggy Ruth, Alderman

III. New Business

A. Approval of Minutes from the prior meeting:

Chairman Rettaliata asked for comments and/or corrections to the Minutes from the Planning Commission Meeting held on March 20, 2007. No comments or corrections were offered. A motion to waive reading of the minutes and approve as presented was made by Alderman Anderson and seconded by Mr. Moore. By voice vote the minutes were approved by all the members present.

B. Final Plat Approval—Crabtree Acres

Mr. Danny McCarroll appeared before the Planning Commission requesting approval of the Final Plat for Section II, Lots 5-12 of Crabtree Acres. Mr. McCarroll requested a waiver of the requirement that a Final Plat be submitted within twelve months of the approval of a Preliminary Plat and further that the approval be under the terms and conditions of the Subdivision Regulations in effect prior to the Town's current regulations which were adopted February 27, 2007. Mr. McCarroll presented a timeline of events indicating that he had been unable to meet the twelve month requirement due to the length of time necessary to satisfy Robertson County environmental requirements and had he been able to meet the twelve month requirement approval would have been granted under the prior Subdivision Regulations. A discussion was held after which on a motion by Mayor Crosby and seconded by Mr. Moore the members voted unanimously to approve Mr. McCarroll's request with the stipulation that Mr. McCarroll would work with the Town to do whatever would be required to mitigate water flow from the development to the surrounding properties.

C. Design Guidelines

Chairman Rettaliata initiated a discussion of the three examples of Design Guidelines which were provided to the members prior to the meeting. At the request of Chairman Rettaliata Mr. Waltz agreed to lead a subcommittee of interested members to draft a proposed set of guidelines for the Town.

D. Engineering Proposals

After a discussion of the proposals received from various engineering firms to provide engineering support to the Planning Commission on an "as needed basis" Chairman Rettaliata suggested that each firm be asked to make a brief presentation to the Planning Commission, with the first group scheduled for the May meeting.

IV. Old Business

A. Update on Draft Site Development Agreement


Chairman Rettaliata reviewed a final version of the Site Development Agreement and the accompanying enactment ordinance with the members and recommended that it be approved and forwarded to the Mayor and Board of Alderman for adoption. On a motion by Mr. Waltz and seconded by Alderman Anderson the members unanimously approved a recommendation to the Mayor and Board of Aldermen that the Site Development Agreement be adopted.

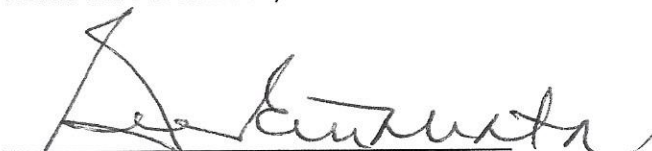
V. Discussion

There was no additional discussion

VI. Adjournment

On a motion by Mr. Crutcher and seconded by Alderman Anderson the meeting was adjourned at 8:40 p.m.

Minutes submitted by: 
Brian M. Rettaliata, Chairman

Minutes approved by: 
Brian M. Rettaliata, Chairman

ATTEST: 
Alisha B. Haggard, City Recorder