MEETING MINUTES

I. Call to Order
The meeting was called to order at 7:00 p.m. by Mayor Sam Childs.

II. Pledge of Allegiance

III. Swearing-In
Swearing-In of Aldermen: Robert D. Anderson and Mike Owens for Ward I with Glen Guyor, for Ward II for the Town of Coopertown.

IV. Roll Call
City Recorder, Kathy Smith called roll.

Vice Mayor Ruth
Alderman Owens
Alderman Guyor
Alderman Anderson
Mayor Childs

Arrived at 7:10 p.m.
“Here”
“Here”
“Here”
“Here”

IV. City Recorder's Report of Bank Balances
Kathy Smith presented the City Recorder’s Report as follows:

1. General Fund $ 146,966
2. Committed Funds (Storm Emergency) $ 80,046
3. Street Aid Fund $ 44,883
4. Drug Fund $ 3,005

V. Public Forum
No one signed up to speak.

VI. Approve Board of Mayor and Aldermen Meeting Minutes – October 21, 2014.
Mayor Childs asked for a motion to accept the minutes from the regular Board Meeting on October 21, 2014.

Alderman Owens motioned to accept the October 21, 2014 meeting minutes as presented. Alderman Anderson seconded the motion. Discussion regarding the Swearing-In date being changed from November 13th to November 25th.
The roll call was:

Alderman Anderson  “Yes”
Alderman Owens  “Yes”
Alderman Guyor  “Abstain”

The motion passed with two Yes votes, one Abstention.

VII. Comments from Aldermen/Committee Reports
None at this time.

VIII. Police Chief’s Report: Activity Report and Solutia Report, Other Items
In Chief Sullivan’s absence, Officer Ryan Hiland presented the Police Department’s Activity Report. Calls for service have been very slow for the last month. Officers have worked more accidents than they have all year long, mainly deer. One burglary incident, one misdemeanor warrant issued for unauthorized use of motor vehicle, one arrest for domestic and the department has received one of the two new Police Department SUV’s.

IX. Old Business

1. Update On:
   a. Acceptance of Public Improvements; Job Process
   Mayor Childs provided an update of the Oak Pointe paving project. Friday, November 19th the contractors finished excavating the rest of the sub-base failures and replaced them. The contractors will be ready to mill the surface of the road to level them off, on Friday the 28th. Monday, December 1st the paving will start weather permitting and that will take 3 to 4 days.

   b. Replacement of culvert Martins Chapel Rd. & Plans for Repair of Henry Gower
   Mayor Childs stated the culvert on Martin's Chapel Rd. has been installed and the road is open. The Gradall is in for repairs and the finish work, dressing in the banks, will be done once it’s returned.

X. New Business

1. Allow sales of Fireworks during the Christmas/New Year’s Season w/o further Fee
   Mayor Childs discussed the sales of fireworks in various cities. The board was asked to consider allowing fireworks sales from December 21st through January 5th. Currently, sales are only allowed for Fourth of July season. The fee will remain $1,000.00 for the calendar year which includes both the Fourth of July and Christmas/New Years. Each vendor will be required to submit an application for each season. They will have to pay a refundable $200.00 deposit for the clean-up fee for each season. This applies to all temporary structures.

   Mayor Childs asked for a motion to allow fireworks sales over the New Year’s Eve/New Year’s Day time period.

   Alderman Anderson made the motion to allow fireworks sales over the New Year’s Eve/New Year’s Day time period.
   Alderman Owens seconded.
The roll call was:

Alderman Owens  “Yes”
Vice Mayor Ruth  “Yes”
Alderman Guyor  “Yes”
Alderman Anderson  “Yes”

The motion passes unanimously.

2. **Replace Articles III & VIII of Zoning Ordinance; Ordinance #2014-016, FIRST READING - TABLED**

3. **Establish New Bank Account for Assessment; Resolution #2014-007**
Mayor discussed the passing of Resolution 2014-007, a special bank account for monies collected and bills to be paid for the Oak Pointe assessment.

Mayor Childs asked for a motion to approve establishing a bank account especially for the special assessment in Oak Pointe; Resolution #2014-007.

Mike Owens made the motion to approve Resolution 2014-007. Vice Mayor Ruth seconded.

Discussion: It was clarified that residents will be allowed to pay upfront. It was clarified that all expenses, monies paid in and all transactions for the assessment will go into and out of this account. A minimum of two signatures will be required to access the account and an annual statement will placed in the City Recorder’s report.

The roll call was:

Vice Mayor Ruth  “Yes”
Alderman Guyor  “Yes”
Alderman Anderson  “Yes”
Alderman Owens  “Yes”

The motion passes unanimously.

4. **Revise Site Development Agreement, Ordinance #2007-004; Replace w/Ordinance #2014-015, FIRST READING - TABLED**

XI. **Comments from Mayor**

1. **New Alderman Need to sign up for MTAS training & File an Ethics Report w/State.**
   Glen Guyor will have to sign up for the MTAS training and all officials will have to file an Ethics Report with the state.

2. **Meeting with Logan Todd.**
   Mayor Childs gave an overview of the items discussed at the meeting held on November 7th.
3. Ms. Coakley’s Indigent Nursing Clinic
Mayor Childs discussed the opening of an Indigent Nursing Clinic on Ewell Elliot Road and asked the board for their input. Vice Mayor Ruth mentioned the idea of getting approval from the school and neighbors. The questioning of parking, services provided and the area of location where discussed. The board tabled this matter until further information from Ms. Coakley and input from the school, teachers and neighbors.

4. Christmas at City Hall
Christmas Banners will be placed around Coopertown promoting this event. Christmas will be celebrated at City Hall this year. "Meet Santa Claus" will be held on December 6th from 2:00 to 5:00 PM. Santa Claus will be present to take pictures with the kids. Kiddie bags, hot chocolate and other goodies will be given out. A Christmas tree and decorations will be set up for this day and this will take the place of participating in the Christmas on the Square.

The Christmas Luncheon hosted by the Mayor will be held on December 23rd at 11:30 AM with spouses and significant others welcomed at the El Alteno Mexican Restaurant in Springfield.

5. Employee Manual
Mayor Childs discussed writing an Ordinance requiring a new Mayor who wants to change individuals in the existing work team to be able to do that in the first six month of the beginning of the new administration only with the consent of the Board of Aldermen. This will make for a smoother transition from one administration to the next. On-going programs will not be over looked and the new administration will have time to 'get up to speed' on the issues before making personnel changes. There will be further discussion of this in the future.

XII. Adjournment

Mayor Childs asked for a motion to adjourn the meeting.

Alderman Anderson made the motion to adjourn.
Vice Mayor Ruth seconded.

The meeting adjourned at 7:45 p.m.

Minutes submitted by: Tamara Trotter, City Clerk

Minutes approved on: 12-16-2014

Signed: J. Sam Childs, Mayor

Attest by: Kathy Smith, City Recorder